

Jefferson County  
Finance Committee Minutes  
March 12, 2009

Committee members: Kuhlman, Rick  
Mode, Jim  
Molinaro, John  
Rogers, Pamela (Chair)  
Schmeling, Sharon L.

Pam Rogers called the meeting to order at 8:31 a.m. All committee members were present. Also present were Dave Ehlinger and Gary Petre.

Gary Petre certified that the meeting complied with the open meeting law.

A motion was made by Schmeling/Mode to approve the original minutes of 2/12/09 and amended minutes of 2/27/09. The motion passed 5-0.

A motion was made by Schmeling/Mode to approve the minutes of 2/19/09. The motion passed 4-0 with Pam Rogers abstaining as she was not present at that meeting.

Sue Marx from the Drumlin Area Land Trust requested \$175,000 from the Farmland Preservation budget be used for matching funds on a project they are working on. John Molinaro indicated that since funds are already included in the budget that the request should go before the Farmland Conservation Easement Commission at their meeting of next week.

Elaine Richmond and Stacey Schuck presented their request to implement a \$5 fee for record requests by attorneys. General discussion took place as to how the fee amount was determined as well as if fees covered cost to produce. Elaine and Stacey also presented their request to have a \$50 change fund be present to have change available for this fee. A motion was made by Mode/Kuhlman to (a) adopt a \$5 fee for record requests by attorneys and (b) create a change fund in Child Support at \$50. The motion passed 5-0. [Note: \$25 was present in their cash box that has not been in use since 2000. The voucher will be prepared for the additional \$25.]

Paul Novitzke recapped the proposals for vending machines for snacks. A motion was made by Kuhlman/Molinaro to (a) retain the commission for snack vending machines within the General Fund rather than allow departmental usage, and (b) select the Swanson Vending proposal. The motion passed 5-0.

Gary Petre updated the committee regarding the department head meeting of 3/11/09 where a consensus was to discuss the following items with the unions:

- Cost of living increases for both 2009 and 2010
- Unpaid holidays
- Overtime paid over 40 hours for the week, rather than after 8 hours for the day

- Institute co-pays on health insurance

Phil Ristow joined the meeting regarding options on reducing County expenditures and/or increasing revenues. General discussion took place on this topic. Pam Rogers requested that this topic remain on future agendas until otherwise indicated.

General discussion took place regarding monitoring of 2009 department financial activity and the reporting structure to the home committee and Finance Committee. Pam Rogers requested that this topic remain on future agendas until otherwise indicated.

Rick Kuhlman left the meeting at 10:01 a.m.

A motion was made by Rogers/Schmeling to approve the bills in the amount of \$316,129.34. The motion passed 4-0.

A motion was made by Schmeling/Mode to adjourn at 10:11 a.m. The motion passed 4-0.

Respectfully submitted,

Rick Kuhlman  
Finance Committee Secretary  
Jefferson County

/dpe